



New England Therapeutic Recreation Association

PO Box 79, Concord NH 03302

www.newenglandtra.org

Important Announcement of Proposed New England Therapeutic Recreation Association By-Law Changes

This announcement serves to inform all members that there will be an electronic vote using an online survey tool, such as “survey monkey,” to be held 30 days from this notice. This vote by members will serve to approve or disapprove the NETRA By-Laws which govern:

- 1) Membership termination and reinstatement of memberships. It is sought to include electronic notification as an option.
- 2) Individual membership qualifications. It is sought to replace “Associate” member category with “Non-Practicing” category.
- 3) The form of voting allowed by members. It is sought to include electronic voting as an option.
- 4) The form of notification of meetings. It is sought to include electronic notification as an option.

Please review the current and the proposed changes to the By-Law language as outlined below. **Proposed changes are presented in red font.**

Present	Proposed
<p>ARTICLE IV: MEMBERSHIP Section 2: Qualifications for Individual Members Qualifications for Individual Members shall be as follows: b. Associate Member. An individual who holds current paraprofessional credentials from the National Council for Therapeutic Recreation Certification.</p>	<p>ARTICLE IV: MEMBERSHIP Section 2: Qualifications for Individual Members Qualifications for Individual Members shall be as follows: b. Non-Practicing Member. An individual who is not currently practicing.</p>
<p>ARTICLE IV: MEMBERSHIP Section 6: Termination and Reinstatement of Membership Membership in the Corporation shall be terminated for the following reasons: (i) for non-payment of dues after sixty (60) days of delinquency, following written notification from the Corporation of said delinquency; and (ii) for failure to meet any of the membership qualifications as delineated in Article IV, Section 2. In the</p>	<p>ARTICLE IV: MEMBERSHIP Section 6: Termination and Reinstatement of Membership Membership in the Corporation shall be terminated for the following reasons: (i) for non-payment of dues after sixty (60) days of delinquency, following written or electronic notification from the Corporation of said delinquency; and (ii) for failure to meet any of the membership qualifications as delineated in Article IV, Section 2. In the</p>

<p>case of termination due to delinquency of payment of dues, membership shall be reinstated by payment of membership dues. Reinstatement following failure to meet membership qualifications shall occur when the individual or organization can comply with the qualifications requirements delineated in Article IV, Section 2.</p>	<p>case of termination due to delinquency of payment of dues, membership shall be reinstated by payment of membership dues. Reinstatement following failure to meet membership qualifications shall occur when the individual or organization can comply with the qualifications requirements delineated in Article IV, Section 2.</p>
<p>ARTICLE IV: MEMBERSHIP Section 8: Annual Meetings An annual meeting of the Members shall be held at the office of the Corporation or at such other places designated by the Members for the purpose of electing the directors from a slate recommended by the Board of Directors and for the transaction of such other business as may come before the meeting. The annual meeting shall be held at such time and date as determined by Members.</p>	<p>ARTICLE IV: MEMBERSHIP Section 8: Annual Meetings An annual meeting of the Members shall be held at the office of the Corporation or at such other places designated by the Members for the purpose of electing the directors from a slate recommended by the Board of Directors and for the transaction of such other business as may come before the meeting. The annual meeting shall be held at such time and date as determined by Members and notice of such meetings shall be announced to members by U.S. Postal mail or electronic delivery (email, web site)</p>
<p>ARTICLE IV: MEMBERSHIP Section 9: Special Meetings Special meetings of the Members may be called by the President of the Corporation or by the Board of Directors, or upon written request to the President of Individual Members having 25% of the votes. Special meetings may be held at such places as may be designated in the notice to the President.</p>	<p>ARTICLE IV: MEMBERSHIP Section 9: Special Meetings Special meetings of the Members may be called by the President of the Corporation or by the Board of Directors, or upon written request (electronic or U.S. Postal mail) to the President of Individual Members having 25% of the votes. Special meetings may be held at such places as may be designated in the notice to the President and notice of such meetings shall be announced to members by U.S. Postal mail or electronic delivery (email, web site).</p>
<p>ARTICLE IV: MEMBERSHIP Section 10a: Regular Meetings Written or printed notice stating the place, day, and hour of any meetings of the Members shall be delivered either personally, by mail, by FAX or by electronic mail, to each Individual Member entitled to vote at such meeting, as well as to all Organizational Members, not less than ten (10) nor more than fifty (50) days before the date of such meeting, by or at the direction of the President, or the Secretary, or the</p>	<p>ARTICLE IV: MEMBERSHIP Section 10a: Regular Meetings Written notice stating the place, day, and hour of any meetings of the Members shall be delivered by U.S. Postal mail or electronic delivery (email, web site), to each Individual Member entitled to vote at such meeting, as well as to all Organizational Members, not less than ten (10) nor more than fifty (50) days before the date of such meeting, by or at the direction of the President, or the Secretary, or the officers or persons convening the meeting.</p>

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<p>ARTICLE IV: MEMBERSHIP Section 10b: Special Meetings In case of a special meeting or when required by statute or by these Bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice. Notice for special meetings shall be given not less than ten (10) nor more than fifty (50) days before the date of such meeting. Notice shall be deemed to be delivered when deposited in the United States mail addressed to the Members at their addresses as they appear on the records of the Corporation, with postage thereon prepaid, or when personally delivered, or by FAX, or by electronic mail.</p>	<p>ARTICLE IV: MEMBERSHIP Section 10b: Special Meetings In case of a special meeting or when required by statute or by these Bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice. Notice for special meetings shall be given not less than ten (10) nor more than fifty (50) days before the date of such meeting. Notice of such meetings shall be announced by U.S. Postal mail or electronic delivery (email, web site) to the officers of the Board and all of the members.</p>
<p>ARTICLE IV: MEMBERSHIP Section 11: Quorum A majority of Individual Members of the Corporation present shall constitute a quorum for the transaction of business at any meeting of all Members. The act of the majority of those present entitled to vote at a meeting shall be the act of the membership unless a greater vote is required by Articles of Incorporation, these Bylaws, or by law.</p>	<p>ARTICLE IV: MEMBERSHIP Section 11: Quorum A majority of Individual Members of the Corporation present shall constitute a quorum for the transaction of business at any meeting of all Members. When an electronic ballot is held, voting members whose ballot has been electronically submitted by the applicable published date constitute a quorum.</p>
<p>ARTICLE V: BOARD OF DIRECTORS Section 7a: Regular Meetings Except as provided in Section 6 of this Article, notice of any regular meeting of the Board of Directors shall be given at least five (5) days prior thereto by written notice delivered personally or sent by mail, FAX, or electronic mail to each director at his or her address as shown by the records of the Corporation. If mailed, such notice shall be deemed delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid. If notice is given via FAX, such notice shall be deemed delivered when the FAX is transmitted. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute a waiver of notice of such</p>	<p>ARTICLE V: BOARD OF DIRECTORS Section 7a: Regular Meetings Except as provided in Section 6 of this Article, notice of any regular meeting of the Board of Directors shall be given at least five (5) days prior thereto by written notice delivered by U.S. postal mail or electronic delivery (email, web site) to each director at his or her email address as shown by the records of the Corporation. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.</p>

<p>meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.</p>	
<p>ARTICLE V: BOARD OF DIRECTORS Section 13: Compensation Directors, as such, shall not receive any stated salaries for their services, but by resolution of the Board of Directors, a fixed sum and expenses of attendance, if any, may be allowed for attendance at any regular or special meetings of the Board. Nothing herein contained shall be construed to preclude any director from serving the Corporation in any other capacity and receiving compensation therefore.</p>	<p>ARTICLE V: BOARD OF DIRECTORS Section 13: Compensation Directors, as such, shall not receive any stated salaries for their services, but by resolution of the Board of Directors, a fixed sum and expenses of attendance, if any, may be allowed for attendance at any regular or special meetings of the Board, and the Corporation's Annual Conference. A fixed sum and expenses may be allowed for Board travel to the ATRA Annual Conference. Nothing herein contained shall be construed to preclude any director from serving the Corporation in any other capacity and receiving compensation therefore.</p>
<p>ARTICLE VI: OFFICERS Section 1: Elected Officers and Qualifications The elective officers of the Corporation shall be a President, a President-Elect, a Past President, a Secretary, a Treasurer, and a Student Representative. The President, President-Elect, Past President, Secretary, and Treasurer shall be elected from among the Professional Members of the Corporation. The Student Representative shall be elected from among the Student members. Any two (2) offices may be held by the same person except the offices of President, Secretary, and Treasurer. All officers shall be members of the Board of Directors.</p>	<p>ARTICLE VI: OFFICERS Section 1: Elected Officers and Qualifications The elective officers of the Corporation shall be a President, a President-Elect, a Past President, a Secretary, and a Treasurer. All elective officers shall be elected from among the Professional Members of the Corporation. Any two (2) offices may be held by the same person except the offices of President, Secretary, and Treasurer. All officers shall be members of the Board of Directors. A Student Representative is appointed by the Board upon review of student representative application.</p>
<p>ARTICLE VI: AMENDMENTS The Bylaws may be amended upon a vote of two-thirds (2/3) of a quorum number of the voting membership, excluding proxies, in the manner provided in these Bylaws.</p>	<p>ARTICLE VI: AMENDMENTS The Bylaws may be amended upon a vote of two-thirds (2/3) majority vote of all voting members present at any duly called membership meeting. Votes can be cast in person or electronically with at least thirty (30) days prior notification of vote.</p>